



# What to Expect and Steps after Your Claim is Filed

INSURICA is here to help you navigate through your claim and the process. If at any time you need assistance, please contact your Claim Representative or your Claim Consultant indicated in this email.

- Your adjuster should contact you with 2-3 business days.
- If your adjuster has not contacted you, please contact your INSURICA Claim Representative or Claim Consultant. We will assist.
- Your adjuster may send an appraiser to inspect the damages. We recommend you and/or your contractor are present at the time of inspection.
- Keep in contact with your carrier adjuster and provide requested documents timely.
- Keep in contact with your INSURICA Claim Representative or Claim Consultant.
- Take photos of damaged property, if possible.
- Make any temporary repairs which will protect from further damage.
- Make a list of all property which is damaged/stolen/vandalized and the value of the that property.
- Engage a mitigation/restoration company, if applicable.
- Keep all receipts for any temporary repairs or items replaced.
- If theft or vandalism, file a police report if not already completed.
- Obtain repair bids from one or two contractors, if possible.
- Forward all documents related to this claim to your carrier adjuster.
- Contact your Claim Representative or Claim Consultant, if you experience any issues with your claim.
- Communicate with the Adjuster before beginning repairs.

**Contact us today to learn more about how we can help manage your loss.**